

**RANDOLPH COUNTY PARK AND RECREATION BOARD ALCOHOL SERVICE PERMIT**

**Rental Application Addendum for Alcohol Service**

(To Be Completed, Signed and Attached to Rental Application)

Person Responsible for Supervision of Service of Alcohol Beverages:

Name: \_\_\_\_\_

Organizational Title (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers:

Home: \_\_\_\_\_

Work: \_\_\_\_\_

Cell: \_\_\_\_\_

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

Alcoholic Beverages to be Served (Circle):      Beer    Wine    Liquor

Timer Period Alcohol will be Served :            \_\_\_\_pm to \_\_\_\_pm

**CAMP PIONEER ALCOHOL POLICY:**

- 1. Servers must be appropriately trained to adhere to all laws and regulations regarding the serving of wine, beer or other alcoholic beverages.

2. All guests are required to be able to provide a valid ID to be served. No one under the age of 21 will be served alcohol. Any guest providing alcohol to a minor (under the age 21) will be required to leave the grounds immediately and may be subject to arrest.
3. Beverages containing alcohol are not allowed to leave the premises and **must** stay inside the designated rental area.
4. Times for serving alcohol must be specified. **11:00 pm is the cut off time for alcohol service.** An announcement must be made at least 30 minutes prior to the contracted ending time for alcohol service. No alcohol shall be served after the event end time as specified on the Alcohol Service Permit.
5. No alcohol shall be self-served by a guest of the event. No event will be allowed to provide “set-ups” (non-alcoholic liquids for mixing) and allow its individual guests to bring their own alcohol for consumption. This prohibition also includes beer and wine.
6. No one is to be over served by the bartender or the person responsible for supervision listed on this permit.
7. The person responsible for supervision shown on this permit will be in charge of the function and will be responsible for maintenance of proper decorum. Any guest acting inappropriately or disrespectful in the opinion of Camp Pioneer Staff will be required to leave the grounds immediately. Alcohol service may be discontinued at the discretion of Camp Pioneer at any time.
8. A security deposit of \$500 is required. The deposit will be returned in full to the renter after completion of a walk thru inspection and confirmation that the facilities are in satisfactory condition. Any and all damages to Camp Pioneer property will be charged to the renter and may be over and above the \$500 security deposit.
9. The renter is required to show proof of host alcohol liability insurance in the minimum amount of                     . In the event that a group does not have host alcohol liability insurance, the renter has the option to purchase short term liability insurance through the WVCORP (West Virginia Counties Risk Pool). That group has a TULIP (tenant user liability insurance program) available at the website [www.wvrisk.org](http://www.wvrisk.org). Host alcohol liability insurance is included in the basic TULIP. Renters can contact WVCORP at (888) 822 – 6772 for more information if the website application does not address the event. Costs are typically small for groups of 100 attendees.
10. All host alcohol liability insurance must name the Randolph Co Parks and Recreation Board and the Randolph County Commission as additional insureds.

***I have read and understand the Alcohol Permit and agree to abide by all Camp Pioneer policies and rules. I understand the issuance of this permit is at the discretion of the Randolph County Park and Recreation Board and can be revoked at any time. I understand that the Organization and/or the individuals holding the event are***

***solely responsible for adhering to all State and Federal laws in regards to the service of alcohol. I understand that the Organization and/or the individuals holding the event are solely responsible for any liability arising from the service of alcohol. I agree to hold harmless and indemnify the Randolph County Park and Recreation Board and the Randolph County Commission in the event of any liability, injury or death as a result of the service of alcohol during this event.***

Name Printed \_\_\_\_\_

Name Signature \_\_\_\_\_

Date \_\_\_\_\_